

York University
School of Social Work
FIELD EDUCATION OFFICE
BSW PRACTICUM
Due Dates for Forms & Evaluations

Forms & Evaluations

Due

Submission

Student Agreement **(on line)**
Declaration Form **(on line)**
Safety Checklist **(on line)**

2nd week of placement

Submit Online - Safety Checklist requires Field Instructor's approval

Learning Contract **(on line)**

3rd week of placement

Submit Online - to Field Instructor for approval

Mid-Point Progress Review **(on line)**

At the half way point of your placement, which is after completing 350 hours or at the first term of your placement

Submit Online - to Field Instructor for Rating/Feedback

Final Evaluation **(on line)**

At the completion of your 700 placement hours (no later than April 17, 2020)

Submit Online - to Field Instructor for Rating/Feedback

Reflective Paper **(email)**

At the completion of your 700 placement hours **(no later than April 17, 2020)**

Submit by email to Faculty Advisor

Placement Log of Hours **(on line)**

To be completed daily or weekly. Submit to Field Instructor online at midpoint (350 hours) AND at Final (700 hours)

Submit Online - to Field Instructor for approval

Student Questionnaire of the Practicum **(online)**

At the completion of your 700 placement hours (no later than April 17, 2020)

Submit Online - to Field Office

Important:

- If your placement hours extend beyond the term you are registered in for the practicum, please contact your Faculty Advisor and Vina Sandher to arrange a deferral.

<http://practicum.sowk.laps.yorku.ca/files/2016/02/Deferral-Extension-Request-Form-Rev.pdf>

If you have any questions or concerns regarding your placement, please contact:

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