

M.S.W., School of Social Work, Graduate Studies

STUDENT PRACTICUM AGREEMENT

The Practicum Student agrees to:

- (a) Maintain registered student status at York University and enroll in the appropriate practicum course and term;
- (b) Attend the 4 integrative seminars facilitated by the student's Faculty Advisor;
- (c) Adhere to the Social Work Code of Ethics espoused by the Canadian Association of Social Workers;
- (d) Act in accordance with the Practicum Centre's regulations, rules, policies and procedures including appropriate Provincial Acts as they apply to the Practicum Centre, including but not limited to confidentiality and privacy;
- (e) Obtain all immunizations and tests (including a police record check) if required by the Practicum Centre before commencing the practicum placement;
- (f) Meet with representative(s) of the Practicum Centre to arrange, before or at the beginning of the placement, the nature of the practicum experience including hours, days, responsibilities, and meeting schedule with their field instructor;
- (g) Complete and sign the Student Declaration of Understanding and MSW Student Agreement (this form) and submit it to the Field Office by the 2nd week of their placement;
- (h) Complete, with their field instructor or practicum representative, the Safety Orientation Checklist, on the first day of placement and submit it to the Field Office by the 2nd week of their placement;
- (i) Submit online their Learning Contract, including learning objectives, to the Faculty Advisor early in the practicum experience (normally by the 3rd week);
- (j) Arrange for a mid-point review and final evaluation meeting with their Field Instructor and complete the forms online
- (k) Input log of hours online and submit for Field Instructor approval at Midpoint and Final Evaluation.
- (l) Review the School of Social Work MSW Student Professional Behaviour Policy and understand that breaches of professional behavior may result in withdrawal from the MSW Program.
- (m) Read the Practicum Manual and abide by set out policies re: placement breakdown process and placement failure

I, _____ (name of the **Practicum Student, please print**), agree to fulfill the obligations listed above as a condition of my practicum placement at _____ (name of **Practicum Centre, please print**).

Program (check one):

MSW Advanced Standing: Full Time Part Time

MSW 2-year Program: Year 1 Year 2

Students must be in placement for **FULL** days (the agency's full working day).

of Days per Week at Placement: _____

Please Check the Days at Placement:						
Mon	Tues	Wed	Thurs	Fri	Sat	Sun

Witness/Field Instructor

Signature of the Practicum Student

Date

Date

Please complete this form and return as soon as possible to the School of Social Work at S880 Ross Building or fax to 416-650-3861, Attention: Field Education Program Assistant.